# WinSALTS

**The Windows Version of the SALTS Program**

# WinSALTS DAMES Guide
**How to Download, Install and Use DAMES with WinSALTS**

**SALTS CENTRAL**

Naval Inventory Control Point
Code P-04E (SALTS)
700 Robbins Avenue
Philadelphia, PA 19111
(215) 697-1112
DSN 442-1112
Email: help@salts.navy.mil


**SALTS Detachment Offices**

**Norfolk**
(757) 836-3091
DSN 836-3091
Email: norfolk@salts.navy.mil

**San Diego**
(619) 556-0633
DSN 526-0633
Email: sandiego@salts.navy.mil

**Pearl Harbor**
(808) 473-7526
DSN 473-7526
Email: pearl@salts.navy.mil

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1.  **DOWNLOADING DAMES**.  There are 2 methods for obtaining the DAMES software:

    a.  **WinSALTS**.  The DAMES software can be downloaded through WinSALTS.  Go to the DATA SERVICES menu.  Select REQUEST FILES FROM SALTS.  Select SALTS STANDARD FILES.  Select DAMES PROGRAM FILES.  Highlight DAMES SOFTWARE.  Click the Add button.  Click the Done button.  Transmit your request file for DAMES.

        **Note #1: The file will be downloaded on the 2$^{nd}$ SALTS connection.**
        **Note #2: The file is approx. 2MB and may take a while to download via modem.**

    b.  **SALTS Web Page**.  The DAMES software can be downloaded from the SALTS Web Page at www.salts.navy.mil.  Click the link to PRODUCTS & SERVICES.  Click on the link to WinSALTS.  Click on the link to DOWNLOAD WinSALTS NOW.  Click on the link to DAMES PROGRAM.

2.  **INSTALLING DAMES**.  Once the executable file is on your hard drive (C: or D:), simply select the file name from the Windows Run function and the self-extracting executable will begin the installation process.  Contact the SALTS Help Desk at (215) 697-1112 or DSN 442-1112 or your nearest SALTS Detachment if you experience problems loading the DAMES software.

    **Note:  If using Windows NT, you may need Administrator privileges to properly install DAMES.**
    **Logon to Windows NT as Administrator if you receive errors while installing DAMES.**

    The following demonstrates the DAMES installation process and your responses.
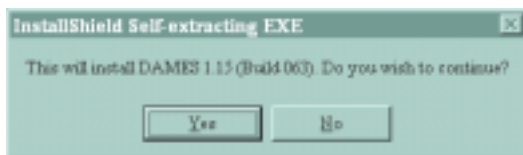
    Close all other open applications/programs.
    Using the Windows Run function, select the self-extracting executable file name.
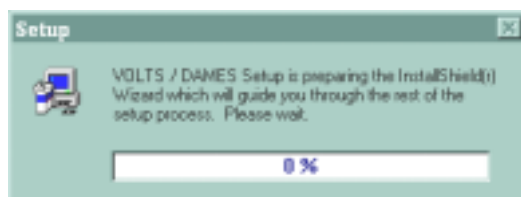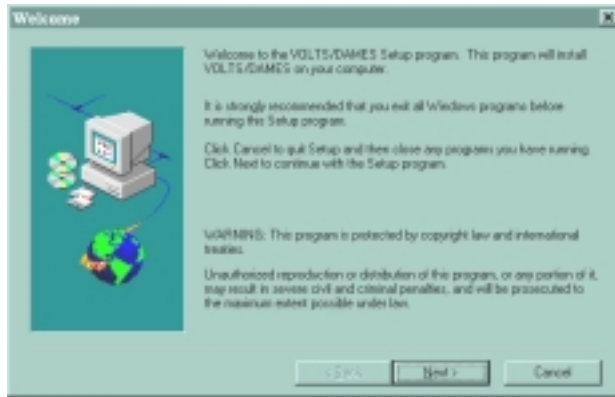    Click the OK button.
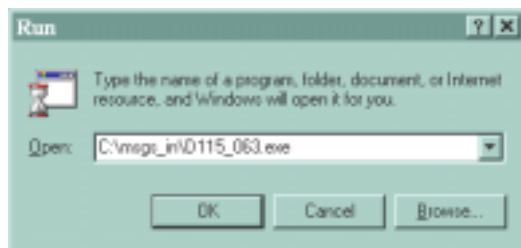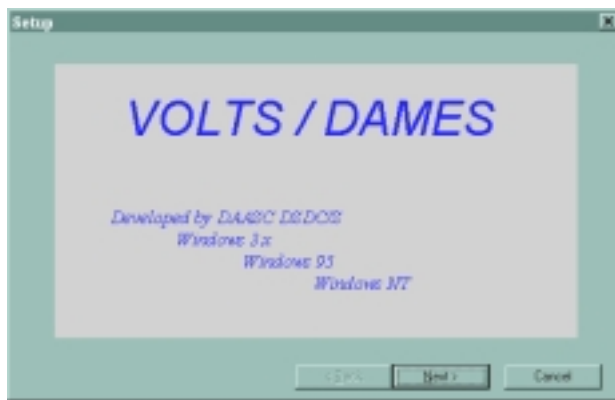


    Click the Yes button.
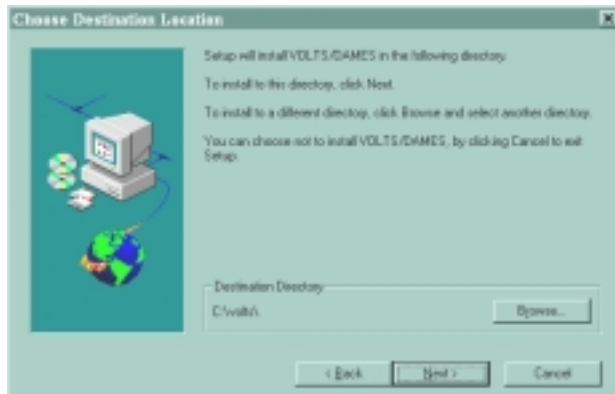


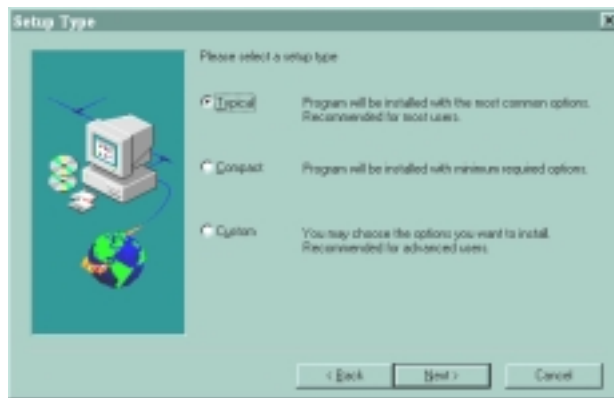    The installation begins.

Click the Next button.
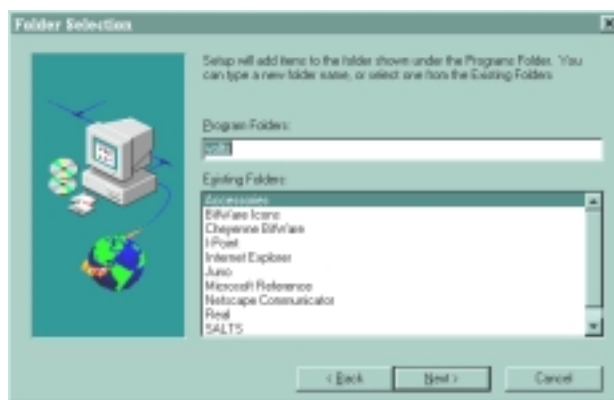


Click the Next button.

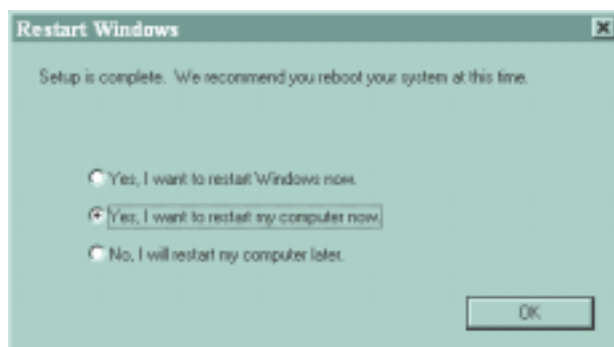
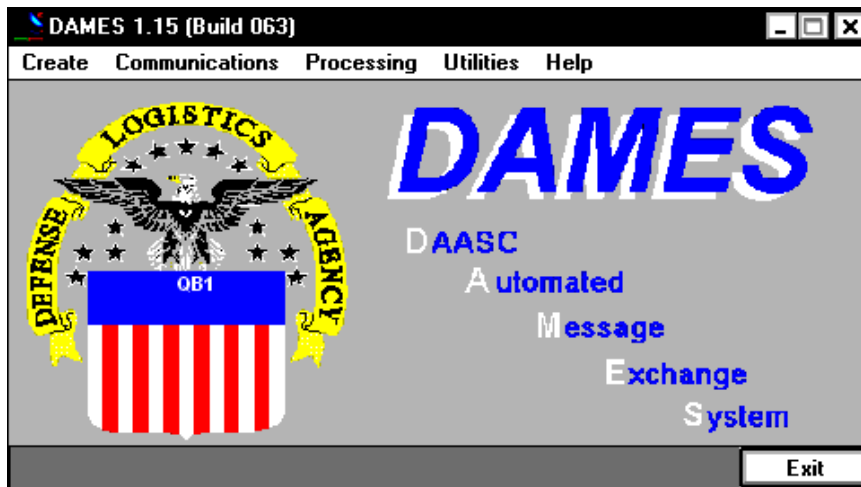
Click the Next button.

Click the Next button.



Click the Next button.



Click the No button.



Installation of the DAMES software is complete!
Click  Yes, I want to restart my computer now.
Click the OK button.

3. **CONFIGURING DAMES WITH WINSALTS**.  Once DAMES is installed, start WinSALTS.

Select Data Services.
Select DAMES.



The first time you run DAMES from WinSALTS,  you must tell WinSALTS the location of the DAMES software.

Click the Yes button.



Select the appropriate Drive (usually C: or D:) and Folder (should be **\volts\dacss\dames**).
Select the file name **DAMES.EXE**.
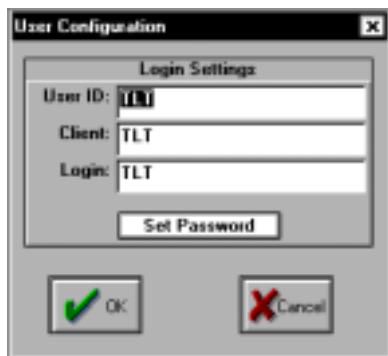
The DAMES subsystem will start.



Select Utilities.
Select Configuration.
Fill-in User ID, Client and Login fields with your 3-character SALTS Activity Code.
Click the Set Password button.  Fill-in and verify with your 3-character SALTS Activity Code.
Click the OK button.



**Note: If PCLINK has already been installed and configured on this computer, the User Configuration box may already be filled in.**

The next step is to contact SALTS CENTRAL to obtain your PSEUDO COMMRI Code.  You **MUST** obtain your PSUEDO COMMRI Code from SALTS CENTRAL as it is necessary to complete the DAMES configuration.  SALTS CENTRAL can either provide the Code over-the-phone, or send it to you via a SALTS-Gram or E-mail.

      Phone: (215) 697-1112 or DSN (312) 442-1112.
      SALTS-Gram: SALTS CENTRAL PHILADELPHIA (SALTS Code SLT)
      Email: help@salts.navy.mil

Please record your PSUEDO COMMRI Code in the space below for future reference.

PSUEDO COMMRI Code:            _____

4. **ENTERING THE PSUEDO COMMRI CODE**.  The PSUEDO COMMRI Code is important because it is
used  for the routing of MILSTRIP files between SALTS and DAAS.  Ensure you enter your PSEUDO
COMMRI correctly, or your MILSTRIP requisitions and status will not flow properly.

Start WinSALTS.
Select Data Services.
Select DAMES.
Select Utilities.
Select Setup Options.
Select the COMMRI tab.
Enter your PSEUDO COMMRI in the Psuedo COMMRI field.
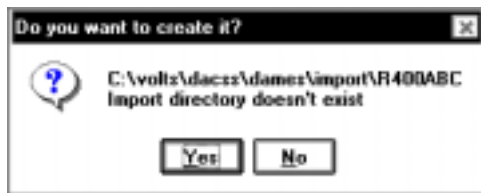Click the Add button.
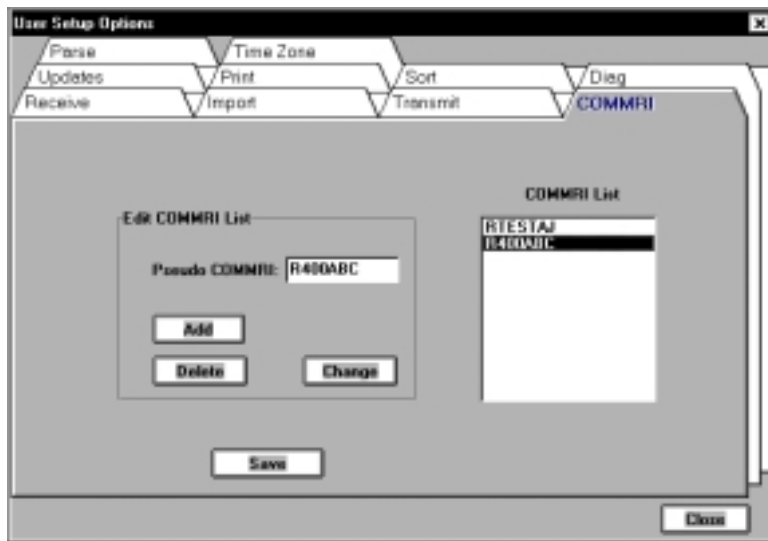


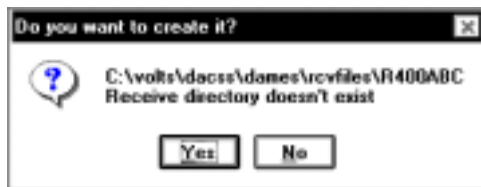The COMMRI of RTESTAJ  in the COMMRI LIST box  **should**  now be deleted.

Click  **RTESTAJ**   in the COMMRI LIST box until it appears in the PSUEDO COMMRI  field.
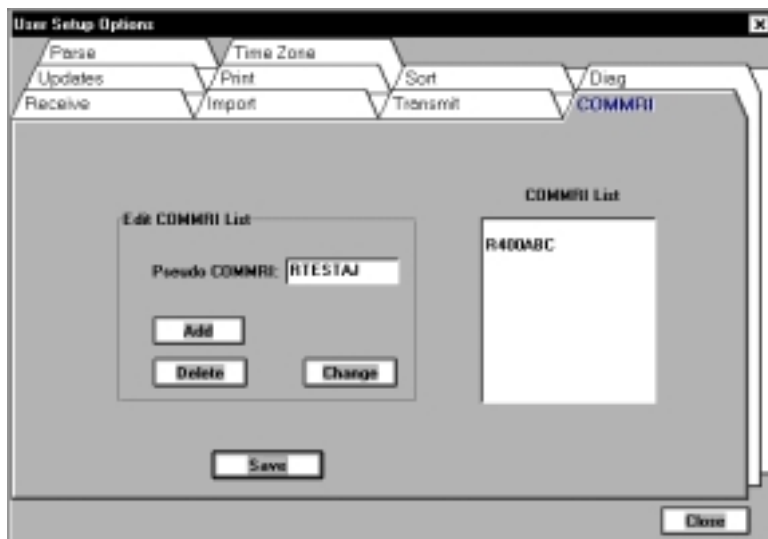Click the Delete button.
Click the Save button.
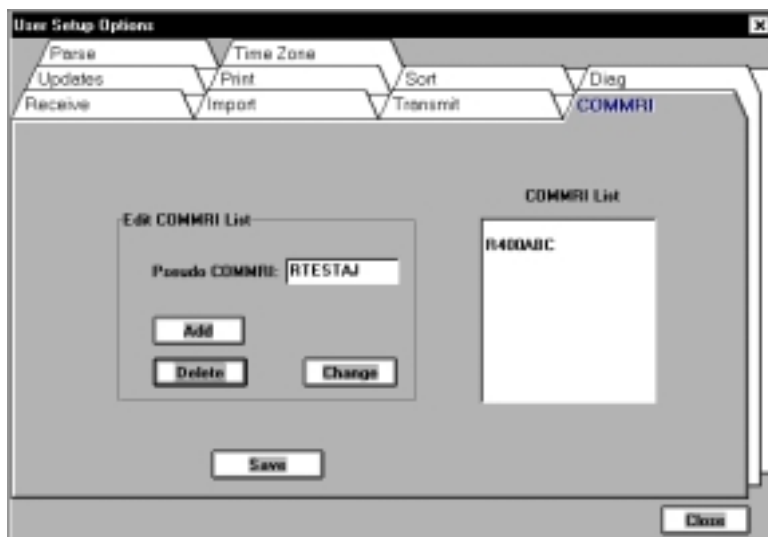
Click the Yes button to create the Import directory.



Click the Yes button to create the Receive directory.



Click the Close button to finish DAMES setup.



**Important Note: As a final check, ensure the following DAMES subdirectories were created on your computer. Substitute the R400ABC in the example with the Psuedo COMMRI Code that was provided to you by SALTS CENTRAL.**

\volts\dacss\dames\import\R400ABC
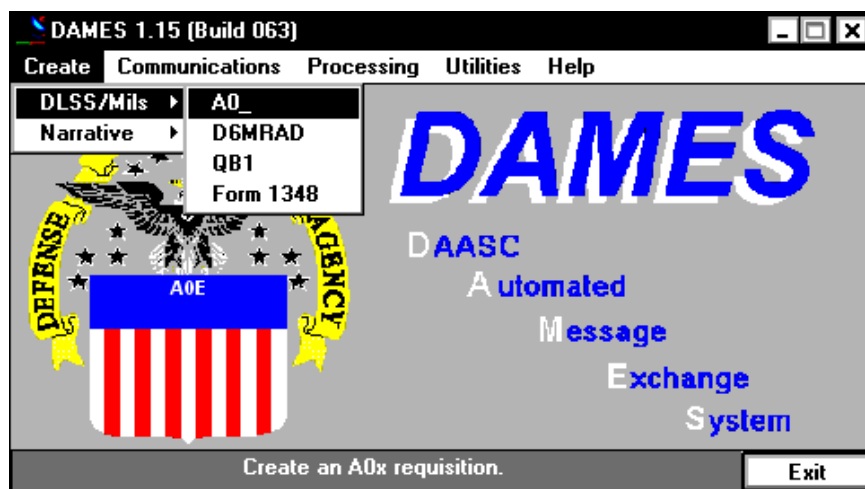\volts\dacss\dames\rcvfiles\R400ABC

5. **CREATING MILSTRIP FILES WITH DAMES.** Requisitions can be created from within DAMES.

**Note: You cannot submit Narratives, such as RODs, using the WinSALTS/DAMES interface. Also, see paragraph (8) on how to Create BK2 MILSTRIP.**

Click Create.
Select DLSS/Mils.
Select A0_.



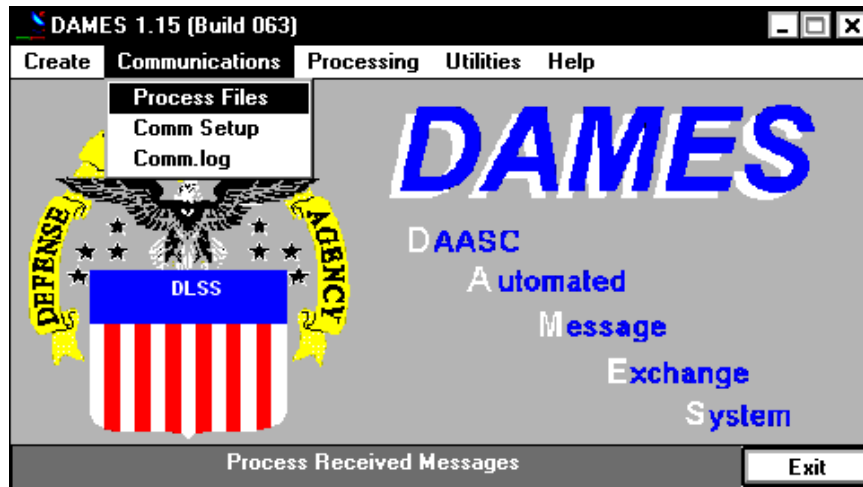Complete the required fields on the Record Input screen.
Click the Submit button to complete the record and move on to the next.
Click the Close button when no further records are to be added.

Once you have entered all your MILSTRIP records:
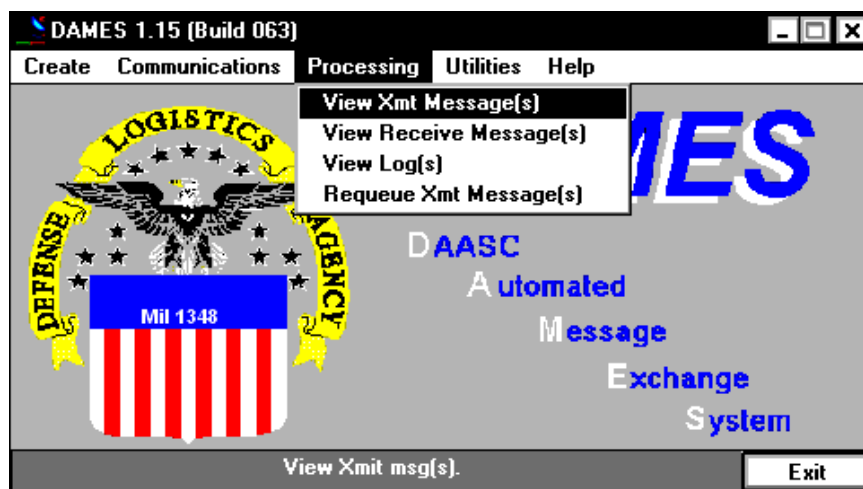
Select Communications.
Select Process Files.



Printing the Created MILSTRIP File

Before you exit DAMES and return to WinSALTS to transmit the MILSTRIP file you just created, you might first want to printout the MILSTRIP file for a hardcopy record of the data you are sending.

Select Processing.
Select View Xmit Message(s).

Select the created MILSTRIP file name. It will have a .XMT file extension.



Click the Print button to print the MILSTRIP message.
Click the Close button when finished.

**Note #1: No modifications to the MILSTRIP data can be made, eventhough certain onscreen tabs give the impression that modifications can be done.**

**Note #2: The Delete Msg button deletes all the MILSTRIP data.**

**Note #3: To correct errors, simply open the file using a text editor (such as Windows Notepad). The location of the file appears at the top of the box. See the circled example below.**
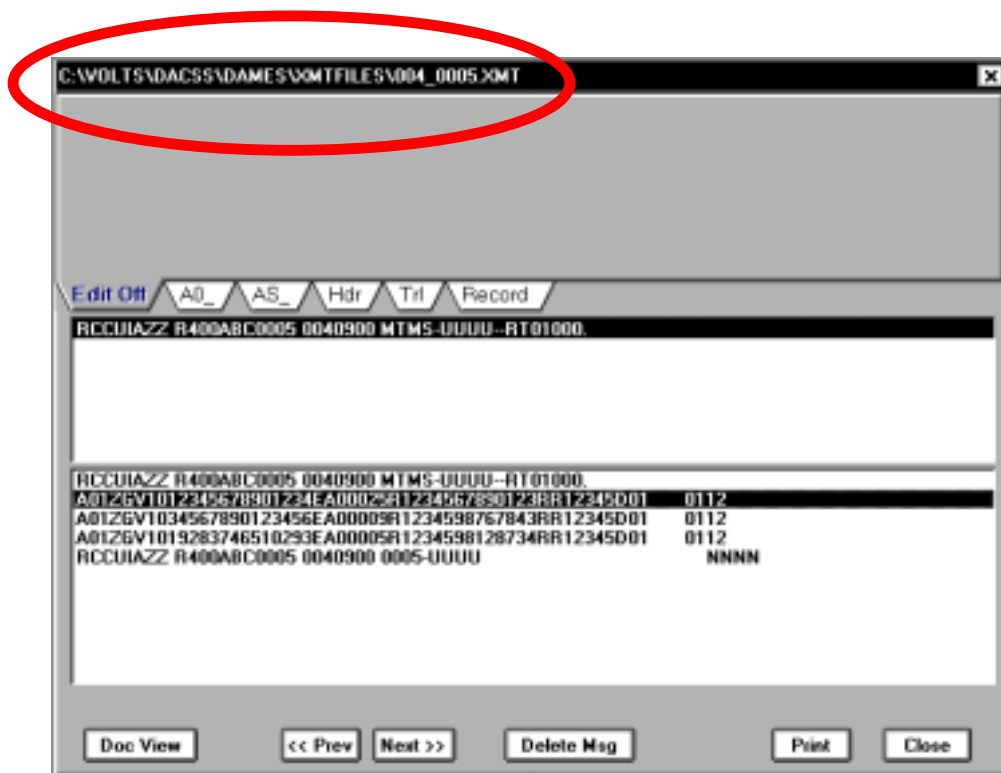


**GO TO PARAGRAPH (7), PROCESS FILES, TO COMPLETE STEPS TO PREPARE MILSTRIP FOR WINSALTS TRANSMISSION.**

6. **IMPORTING EXISTING MILSTRIP FILES INTO DAMES**.  Most activities have computer systems (i.e. SNAP systems) that generate MILSTRIP requisitions automatically rather than using manual data entry.  To import an existing requisition file for transmission to DAAS via WinSALTS, use the following procedure.

**Important Note: MILSTRIP files imported into DAMES should NOT contain any non-MILSTRIP entries (i.e. FROM, TO, SUBJECT line, etc.).  Even blank lines should be removed!  Also, it is recommended the MILSTRIP file name has a .TXT extension (Example: A01.TXT).**

Select Utilities.
Select Import Msg/Transactions.
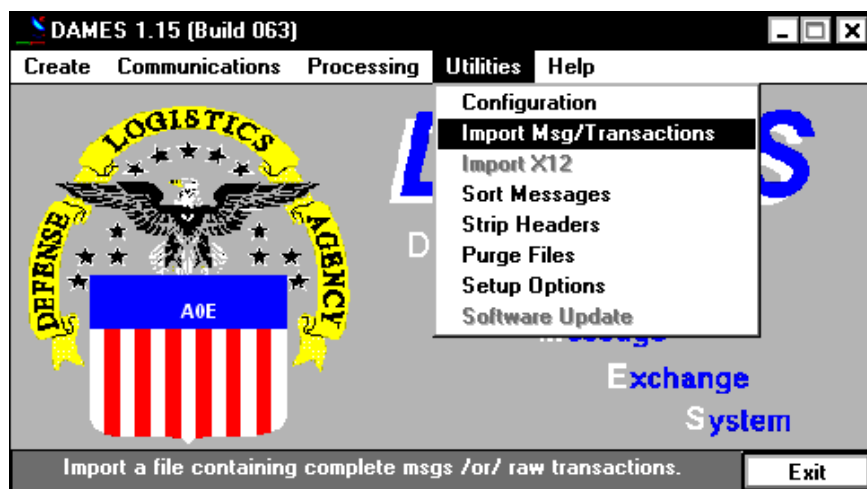


Select the appropriate drive (usually C: or A:) and Folder (directory).
Select the file name of the file you want to send to DAAS via WinSALTS.



Click the OK button.



**GO TO PARAGRAPH (7), PROCESS FILES, TO COMPLETE STEPS TO PREPARE MILSTRIP FOR WINSALTS TRANSMISSION.**

7. **PROCESS FILES**.  This step **MUST** be executed in order to have the prepared MILSTRIP transmitted to DAAS via WinSALTS.  This will prepare the outgoing SALTS files from the MILSTRIP files you created in DAMES.


Return to WinSALTS.
Select Connect.
Select Outgoing Files.

You **SHOULD** now see your outgoing MILSTRIP file waiting for SALTS transmission.  The outgoing MILSTRIP file is ready for transmission and will upload to SALTS CENTRAL during your next transmission.  If necessary, the outgoing MILSTRIP file can be deleted by clicking the Process button.

Click the Cancel button to exit.
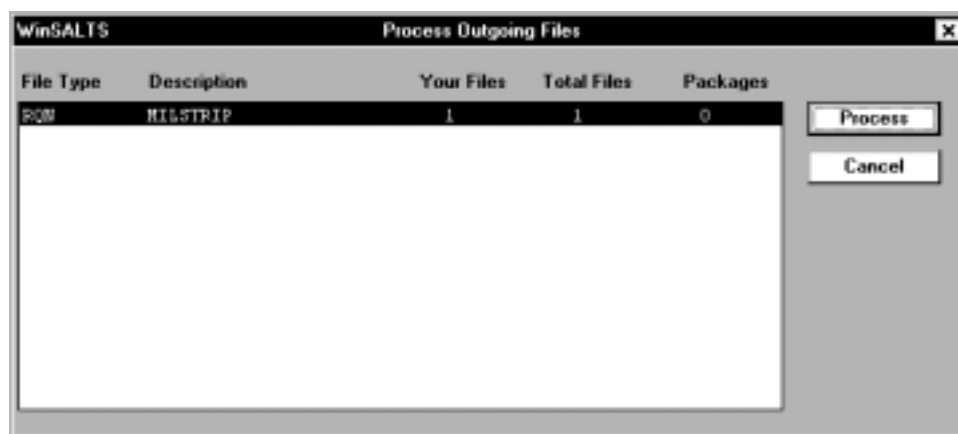


**Note:  If your MILSTRIP file does not appear on the Outgoing Files list, contact your nearest SALTS representative for assistance.**

8.  **BK2 MILSTRIP RECORDS**.  The DAMES program does not allow users to create BK2 MILSTRIP records.  The following procedure can be used to create BK2 MILSTRIP records using the original WinSALTS BK2 MILSTRIP Editor.  Follow these procedures carefully!

**Importat Note:  Be certain you are using WinSALTS v.4.16 or later before using these procedures. If you re running an earlier version of the program, contact your nearest SALTS office for assistance in updating your WinSALTS program to the most current version.**

*Creating the BK2 File*

Select Data Services.
Select MILSTRIP BK2 Transactions.
Click the Add button.
Enter a BK2 record into the BK2 template.
Click the Done button.
Click the Add button again to enter additional BK2 records.
When all BK2 records have been entered, at the MILSTRIP Editor: New File box, click the Done button.
The Save As window appears.  Select a drive/directory/filename and save the file.

*Importing the BK2 File into DAMES*

At the WinSALTS Main Menu, select Data Services.
Select DAMES.
In DAMES, select Utilities.
In DAMES, select Import/Msg Transactions.
Select the BK2 file that was saved earlier on the A: drive.
Click the OK button.
Click the OK button to acknowledge the number of records imported into DAMES.
Exit DAMES and return to WinSALTS.
Transmit the BK2 file according to normal operating procedures.

**Note: Customers creating BK2 files in another Editor will only need to perform the steps in the section titled,  Importing the BK2 File into DAMES.**

9.  **UPDATES TO DAMES**.  DAMES will be periodically changed at DAASC.  Updates to the program will be posted on the SALTS web site, as well as to the REQUEST FILES FROM SALTS area in WinSALTS.  When a new update is available, an ALL SALTS message will be published to alert customers.  The same installation procedures will need to be followed once the new update has been obtained, though the setup files, directories, etc. will **not** need to be setup again.

# (END OF WINSALTS DAMES GUIDE)